

WA Concerns Form

STRICTLY CONFIDENTIAL – DO NOT SHARE

Thank you for raising your concern. We understand this may be a difficult step; we will endeavour to help and support you and try and make the process as stress-free as possible.

Please complete the form below, sharing as much information as you feel comfortable providing. If you would prefer, we can meet with you to complete it together. The form helps ensure we handle the matter in a way that is sensitive to legal requirements like mandatory reporting and police investigation and to the victim and providing enough detail to take initial steps of managing risk and investigation, if appropriate.

Reports may be submitted by third parties or anonymously; however, a report with sufficient detail is necessary where action is expected or requested.

This form is for reporting allegations or complaints related to **Child Sexual Abuse (“CSA”)** within the church. For details on what constitutes CSA please refer to WA Government link [Identifying child abuse and neglect](#)

REPORTING

To ensure concerns are addressed promptly and appropriately, we recommend the following pathways:

- **Church-related Sexual Abuse**
 - Report directly to WA Police or Child Protection or authorities in relevant location/jurisdiction.
 - Report to the WA Overseer, or Worker (in addition to reporting to authorities).
- **Non-church related Sexual Abuse**
 - Report directly to WA Police or Child Protection or authorities in relevant location/jurisdiction.
 - If the adult survivor wishes to also inform the church, then he or she is invited to do so through a ministry worker who will listen and provide appropriate support as able to do so.

If anyone forms a reasonable belief that a child is being harmed or at risk of harm in a particular meeting or situation you are encouraged to contact WA Child Protection Central Intakes Team on 1800 273 889.

THE PROCESS

Thank you for completing this form. We appreciate your help and will reach out to you shortly. Once we have all the details required, we’ll review the concern to determine whether it falls within the scope of matters we’re able to address.

The handling of a concern can take time, and we appreciate your patience.

Please note that, on occasion, police may request that the person subject of allegation (PSOA) not be notified immediately, to avoid interfering with their investigation. Once police provide clearance, we may proceed with the next steps.

Any allegation must be substantiated before any permanent changes to the PSOA’s meeting arrangements, attendance or duties are considered.

Thank you again for your time. You’re welcome to contact us at any stage of the process.

PRIVACY & CONFIDENTIALITY

All information will be treated in strict confidence and shared only with those directly handling the matter, relevant parties, and authorities (if required). This safeguards the integrity of the inquiry and supports procedural fairness.

Until the allegation has been substantiated, it’s important that all individuals’ privacy is respected to reduce the risk of re-traumatisation or defamation. The person subject of the allegation may be notified of the claim against them and invited to respond.

Definitions

Church-Related Child Sexual Abuse (CSA)- Refers to alleged sexual abuse perpetrated by a ministry worker, or elder in the course of their duties, or abuse that occurred at or in connection with a ministry-organised meeting or meeting environment.

Current Child Abuse- Refers to instances of alleged abuse where the victim is under the age of 18 in the present.

Historical Child Abuse- Refers to alleged abuse that occurred during childhood, where the victim is now an adult (18 years or older at the time of disclosure).

Contacts & Resources

If you are unsure about reporting (including who to report to), contact either the WA Overseer or a ministry worker or the WA Child Protection Central Intakes Team on 1800 273 889.

- **Emergency (000):** If someone is in immediate danger
- **WA Police (131 444):** For non-emergencies (or attend your local Police station)
- **[Child Protection WA](#)**
- **[Report child abuse | Western Australian Government](#)**
- **Please email this form to WA overseer:**
wa.cs.docs.2025@gmail.com
- **WA Guidelines**

Support Services

1800 Respect

website: www.1800respect.org.au
phone: 1800 737 732

Blue Knot Foundation

website: www.blueknot.org.au
phone: 1300 657 380

Bravehearts

website: www.bravehearts.org.au
phone: 1800 272 831

Headspace

website: www.headspace.org.au
phone: 1800 650 890

Lifeline

website: www.lifeline.org.au
phone: 131 114

MensLine Australia

website: www.mensline.org.au
phone: 1300 789 978

This report may also be shared with external bodies such as police, child protection services, independent investigators, or professional risk assessors. Interviews with those involved may be required as part of the process.

COMPLAINANT DETAILS	
Your Name/s:	Phone:
Email:	Today's Date:
Age of the victim/survivor at time of the alleged event:	
Has this been reported to the police? <i>(In WA all allegations of harm or risk of harm involving children currently under 18 years old must be reported immediately to the WA Police).</i>	
If so, please provide police case/incident number:	
Date & Location lodged:	
Are you submitting this form on behalf of: ☐ Yourself ☐ Someone else If you are not the affected person, are they aware you are submitting this form? <i>(Not applicable if you are a parent or guardian of a person currently under 18.)</i>	
WHERE COMPLAINANT IS NOT THE VICTIM /SURVIVOR	
Name of the victim/survivor:	
Your relationship to the victim/survivor:	

COMPLAINT DETAILS	
Date of alleged abuse: (if no date is known, provide closest approximate period or event or occasion)	
Location of the alleged abuse:	
Names of parent/s or guardian/s of the child and any witnesses present at time of the alleged abuse.	
Nature of the alleged abuse: ☐ Child Sexual Abuse (see <u>Identifying child abuse and neglect</u>) ☐ Other, please state:	

THE PERSON SUBJECT OF ALLEGATION (PSOA)	
Name of PSOA:	
Are they/were they an elder or worker?	
Current address if known:	
If name unknown, please give details of description of alleged offender:	

Please Provide details Outline your complaint, provide as many details as possible, including nature of abuse, where and when it occurred, age of victim, approx. age of alleged offender, if you/they had met/seen the offender before, who else was there, any witnesses, etc. Please feel free to attach any additional pages or supporting documents.